

## Communicative Functions for 2<sup>nd</sup> year Bacculaureate students

Functions	Expressions	Examples
<b>1. MAKING SUGGESTIONS</b>  <ul style="list-style-type: none"> <li>• Accepting /Responding positively to a Suggestion</li> <li>• Refusing /responding negatively to a suggestion.</li> </ul>	-Shall we..... -Why don't we ..... -How about + (gerund)..... -What about gerund)..... -Let's.....	- <b>Shall we</b> play some sport? - <b>Why don't we</b> pay a visit to Marrakech? - <b>How about going</b> to the beach? - <b>What about going</b> to the beach? - <b>Let's</b> have a walk in the beach?
	-That's a good idea. -That's a good suggestion. -Yes, Let's do it -What a good idea! -It sounds a good idea -Why not? -Ok.	- <b>That's a good idea.</b> It's very hot today.
	-I don't think it's a good idea. -I don't think it's a good suggestion. -No, let's not -I don't feel like it -What an awful / bad idea!	- <b>I don't think it's a good idea.</b> The beach is crowded today.
<b>2. MAKING OFFERS</b>  <ul style="list-style-type: none"> <li>• ACCEPTING OFFERS</li> <li>• DECLINING OFFERS</li> </ul>	-Can / shall I..... -Would you like me to.....? -Do you want me to.....	- <b>Can / Shall I</b> Help you with this exercise? - <b>Would you like me to</b> help you with this exercise? - <b>Do you want me to</b> help you with this exercise?
	-That's very/really kind of you. -How nice of you! -Yes, Please. -Please do. -Yes, please if you don't mind	-Question: Can I help you? Answer: <b>Yes, please.</b>
	-No, Thank you. -Thanks. Don't bother yourself. -Thanks, but that won't be necessary	-Question: would you like me to help you? Answer: <b>Thanks. Don't bother yourself.</b>
<b>3. MAKING REQUESTS</b>  <ul style="list-style-type: none"> <li>• RESPONDING TO REQUESTS</li> </ul>	-Could / can you / .....Please? -Would / will you please..... -Could you possibly..... -Would you mind.....	- <b>Could I possibly</b> use your mobile phone? - <b>would you please</b> give me that book? - <b>could you possibly</b> take this with you? - <b>Would you mind</b> opening the window?
	<ul style="list-style-type: none"> <li>• <b>Accepting.</b></li> </ul> -yes of course. -Sure. -with pleasure.	<b>Yes, of course.</b> Here you are.
	<ul style="list-style-type: none"> <li>• <b>Refusing</b></li> </ul> - I'm afraid you can't. -Sorry, but you can't.	<b>Sorry .</b> The battery is down.
<b>4. ASKING FOR OPINION</b>	-What's your opinion about....? -What do you think of.....? -How do you feel about.....?	<b>What do you think of</b> Karim?

<ul style="list-style-type: none"> <li>GIVING OPINION</li> </ul>	<p>-I think / believe.....          -It seems to me that .....          -In my opinion .....          -In my view .....</p>	<p>- I <b>believe</b> he's good boy          - <b>It seems to me that</b> he's good boy          - In my opinion he's good boy          - <b>In my view</b> he's good boy</p>
<p><b>5. CONIPLAINING</b></p> <ul style="list-style-type: none"> <li>RESPONDING TO COMPLAINTS</li> </ul>	<p>-I'm sorry to say this, but.....          -I am sorry to have to say this, but...          -I want to complain about.....          -I'm afraid I have a complaint about...</p> <ul style="list-style-type: none"> <li><b>Accepting</b></li> </ul> <p>-I'm (terribly/really) sorry about that.          -I'm sorry. I didn't realize it.          -I apologize for that.          -Please accept my apology.</p> <ul style="list-style-type: none"> <li><b>Refusing / Declining</b></li> </ul> <p>-I am sorry, But there is nothing we can do about it.          -We are sorry , but this is out of our responsibility</p>	<p><b>I'm afraid I have a complaint about</b> the food in your restaurant.</p>
<p><b>6. EXPRESSING LACK OF UNDERSTANDING</b></p>	<p>-I didn't get your point.          -I don't understand.          -Could you repeat, please?          -I'm not sure I got you point.          -I can't see what you are driving at.</p>	<p>- <b>Could you repeat</b> the last point in your Presentation. <b>I didn't quite understand.</b></p>
<p><b>7. ASKING FOR CLARIFICATION</b></p>	<p>-Could you clarify this point please?          -What do you mean?          -Could you explain?          -Could you explain this point?          -I'm not sure I understood it?</p>	
<p><b>8. EXPRESSING REGRET</b></p>	<p>-I'm really sorry          -I wish I had/hadn't          -If only I hadn't</p>	<p>- <b>I'm really sorry</b> I didn't go with you to Samir's party.          - <b>I wish I had gone</b> to Samir's party. He was angry with me.          - <b>If only I had gone</b> to Samir's party.</p>
<p><b>9. RESPONDING TO GOOD NEWS</b></p>	<p>-Wow! That's great / wonderful          -I'm glad to hear that!          -Congratulations          -Great news!          -Incredible!          -Superb!          -Sounds great!          -Lucky you!          -Oh, how wonderful!          -I can't believe that!</p>	<p>A: You know what! I got the first mark in the last test.          B : <b>Congratulations</b></p>
<p><b>10. RESPONDING TO BAD NEWS</b></p>	<p>-I'm sorry to hear that!          -Oh, dear!          -Poor you!          -My goodness!          -I can't believe it!          -I do sympathize with you.</p>	<p>A: My friend had a car accident yesterday.          B: <b>Oh dear! I'm sorry to hear that!</b></p>

	<p>-Please, accept my deepest sympathy.</p> <p>-I know how you must be feeling.</p> <p>-That must be awful</p> <p>-Oh, dear!</p> <p>-Too bad!</p> <p>-That's awful / a pity / unfortunate</p>	
<p><b>11. APOLOGIZING (say sorry)</b></p>	<p>- I'm (terribly/awfully) sorry about / for</p> <p>- I (do) apologize for</p> <p>- Forgive me for</p> <p>- It's all my fault.</p> <p>- I'm ashamed of...</p> <p>- Please, forgive me for...</p> <p>- Excuse me for ...</p> <p>- I'm terribly sorry for...</p> <p>- Pardon me for this...</p>	<p><b>-I'm sorry to say this</b>, I broke the plate.</p> <p><b>-I'm terribly sorry</b>; I'll make sure they won't do it again.</p> <p><b>- Please, forgive me for</b> not doing the exercise.</p>
<p>• ACCEPTING APOLOGY</p>	<p>That's ok / That's all right</p> <p>Never mind.</p> <p>It's not a problem</p>	
<p><b>12. AGREEING</b></p>	<p>-I (totally) agree with you.</p> <p>-I share your view/idea/opinion.</p> <p>-You're right.</p> <p>-Definitely.</p> <p>-Absolutory right</p>	<p>A: I believe students who revise their lessons regularly have good grades.</p> <p><b>B: I totally agree with you.</b></p>
<p><b>13. DISAGREEING</b></p>	<p>-I don't agree (with you).</p> <p>-I don't share your view/idea/point.</p> <p>-You're wrong.</p> <p>-I disagree (with you).</p>	<p>A :I don't think people should be involved in politics.</p> <p><b>B: I disagree with you</b> .citizens should take active role in their communities.</p>
<p><b>14. ASKING FOR ADVICE</b></p>	<p>-What do /would you advise me to do?</p> <p>-What do you think I should do?</p> <p>-What do you advise me to do?</p> <p>-What should I do?</p> <p>-What ought I to do?</p> <p>-What's your advice?</p> <p>-If you were me what would you do?</p>	<p>-I want to learn English. <b>What do you advise</b> me to do?</p>
<p>• GIVING ADVICE</p>	<p>-I advise you (not) to do</p> <p>-You should</p> <p>-You ought (n't) to .....</p> <p>-You'd better (not) do</p> <p>-If I were you, I would (not) do</p> <p>-Why don't you .....</p> <p>-You'd better.....</p> <p>-If you take my advice, you'll .....</p> <p>-It might be a good idea to .....</p> <p>-Have you thought about + gerund....</p>	<p>A: I want to lose some weight. I am getting fatter.</p> <p><b>B: I advise you to</b> play sports.</p> <p>- <b>If I were you, I would</b> play sports.</p> <p>- <b>Have you thought about</b> playing sport?</p>